

TRANSMITTAL SLIP		DATE 2 SEP 1983
TO: ADDA <i>EO/DA</i>		
ROOM NO.	BUILDING	
REMARKS:		
<p><i>A/DA</i> 2 SEP 1983</p> <p><i>DA</i> 6 SEP 1983</p> <p><i>EO/DA</i> 6 SEP 1983</p> <p><i>J. F.</i></p> <p><i>Registry</i> → <i>D/O</i></p> <p><i>cc to D/O P</i></p> <p><i>d/NBPO</i> done</p> <p>2 SEP 1983</p>		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

Executive Registry

83-4311

1 September 1983

DD/A Registry

83-4074

MEMORANDUM FOR: Associate Deputy Director
for Administration

FROM:

Chief, Planning Staff

DDA REGISTRY

100-20

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SUBJECT:

Briefings for Executive Director

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1. This memorandum confirms our 29 August discussion of the subject briefings. A copy of the briefing format, which I left with you, is attached. The schedule we agreed on follows:

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<u>Subject</u>	<u>Date</u>	<u>Time</u>	<u>Place</u>
CAMS	20 September	1330-1430	7D32 7D64
New Headquarters Building	3 October	11 ¹⁵ 00-12 ¹⁵ 00	7D32 7D64

2. You suggested that I ask the DDS&T to brief the Executive Director on the tasking aspect of CAMS. There will be a DDS&T briefing on that aspect of CAMS on 21 September from 1500-1530 hours in the DCI Conference Room, 7D64. The DDS&T will send a representative to your CAMS briefing on 20 September; you may wish to have a representative attend the 21 September briefing.

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3. The Executive Director's calendar is tight, and we would like to adhere to the above schedule. If a change should become necessary, please inform me as early as possible. I will keep you informed of any changes from this end.

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These have been disavowed

Attachment

DCI
EXEC
REG

25X1

SECRET